



Republic of the Philippines  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**OFFICE OF THE CHIEF MINISTER**

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

**MEMORANDUM**

Circular No. **0167**  
 Series of 2022

**TO :** ALL MINISTRIES, AGENCIES AND OFFICES  
 Bangsamoro Autonomous Region in Muslim Mindanao

**SUBJECT :** IMPLEMENTATION OF ENTRY PASS POLICY TO ALL SUPPLIERS  
 CONTRACTORS, AND OTHER GROUPS FROM THE PRIVATE SECTORS

**DATE :** September 23, 2022 | *Safar 26, 1444 AH*

To strengthen safety and security measures in the Bangsamoro Government Center (BGC), all ministries, agencies and offices are hereby enjoined to follow the implementation of entry pass, to wit:

1. All suppliers, contractors, and other groups from the private sectors who will be undertaking renovation, construction, or other forms of business activities inside the BGC shall **secure an entry pass from the Office of the Chief Minister through the Intelligence Security Service (ISS)**; and
2. The required document (entry pass) shall contain the following information: Name of supplier, Date of event, Activity/Purpose, Requesting Ministry/Office, Number of workers and their names, Working hours, Materials to be delivered, Place of Activity, Person-In-Charge, Contact number. You may refer to the attached Entry Pass Form.

For coordination and/or clarifications, kindly contact the ISS at the email address [iss@bangsamoro.gov.ph](mailto:iss@bangsamoro.gov.ph) or you may contact **Mr. Sota "Jun" Juanday, Jr.** at mobile number **0936-6602-219**.

This Memorandum shall take effect immediately.

For **strict compliance**.

*By the Authority of the Chief Minister*  
**AHOD B. EBRAHIM**

  
**ABDULRAOF A. MACACUA**  
 Senior Minister

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**RECEIVED FOR ROUTING**  
 By: FATIMA ✓  
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 Time: 1:47 PM

Bangsamoro Autonomous Region in Muslim Mindanao  
 Office of the Chief Minister  
**OFFICE OF THE SENIOR MINISTER**  
**RELEASED**  
 Name: ABDUL AZIS LU ALI  
 Date: SEP 29 2022 Time: 1:45 PM

Bangsamoro Autonomous Region in Muslim Mindanao  
 Office of the Chief Minister  
 Records Division - AMS  
**RELEASED**  
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 DATE: 29 SEP 2022  
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**ENTRY PASS FORM**

Name of Supplier	
Date of Event	
Activity/Purpose	
Requesting Ministry/Office	
Number of Workers with their names	
Working Hours	
Materials to be Delivered	
Place of Activity	
Person-In-Charge	
Contact Number	