



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER
Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Order No. **03064**
Series of 2022

TO : **MOHD ASNIN K. PENDATUN**, *Cabinet Secretary*
ALVIN-YASHER K. ABDULGAFAR, *Chief of Staff*
ABDULLAH M. CUSAIN, *Assistant Senior Minister*
SERVICE DIRECTORS
DIVISION CHIEFS AND SAOs
REPRESENTATIVES OF ATTACHED AGENCIES AND SPECIAL PROGRAMS
Office of the Chief Minister
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : **TRAINING ON TRAINING NEEDS ANALYSIS**

DATE : **May 06, 2022 | Shawwal 04, 1443**

1. The Office of the Chief Minister, through its Personnel Development Committee, will be conducting a training on Training Needs Analysis for Division Chiefs and Supervisors, Service Directors, and Heads of Offices in compliance with the requirements of PRIME HRM for L&D Maturity Level 2.
2. This Activity aims to introduce the best practices in the area of Learning and Development. This will also serve as one of the first stages on identifying gaps in the workforce, one of the annual requirements for offices and divisions in consonance with the OCM's approved Learning and Development (L&D) Policy.
3. The aforementioned officials and employees are enjoined to participate on the said event which will be conducted on **May 23-25, 2022**, through **Zoom Teleconference**. The link shall be forwarded to the respective emails of the participants a day before the event.
4. For queries and coordination, you may reach **Yasser M. Datucabile** of AMS-HRMD through the contact number **0995-507-7579** or email at ydtaucabile.official@gmail.com

For information and compliance.

By Authority of the Chief Minister
AHOD B. EBRAHIM


ABDULRAOF A. MACACUA
Senior Minister

RECEIVED FOR ROUTING

By: FATIMA
Date: 17 MAY 2022
Time: 7:11 AM

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