



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Circular No. 005 298

Series of 2023

FOR/TO : THE BANGSAMORO PARLIAMENT, ALL MINISTRIES,
AGENCIES, AND OFFICES
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : MODIFIED WORKING HOURS OF OFFICIALS AND EMPLOYEES
DURING THE HOLY MONTH OF RAMADHAN

DATE : 28 Sha'ban 1444 AH | 20 March 2023

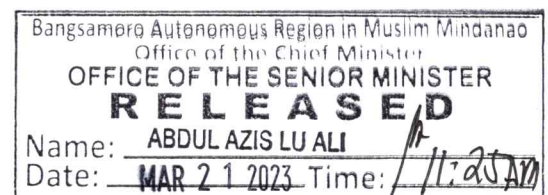
This Memorandum Circular is issued as guidance regarding the modified working hours of officials and employees of the Bangsamoro Autonomous Region in Muslim Mindanao beginning on the first day of Ramadhan this year, in accordance with Presidential Decree (PD) No. 291 as amended by PD No. 322 and Civil Service Commission Resolution No. 81-1277 dated 13 November 1981, as clarified by CSC Resolution No. 02072 dated 20 May 2022, and the Bangsamoro Autonomy Act No. 17.

1. The flexible working hours from **7:30 am to 3:30 pm** for the period of Ramadhan shall be allowed for Muslim officials and employees who shall observe fasting during the holy month;
2. There shall be no diminution in the 40-hour workweek required under the Civil Service Law and Rules under these modified working hours;
3. Flag raising ceremony shall commence at 7:00 am every Monday, while Flag retreat shall be 3:10 pm every Friday during the month of Ramadhan; and
4. After the celebration of Eid'l Fitr, all officials and employees shall revert to their respective regular working hours, i.e. 8:00 am to 5:00 pm.

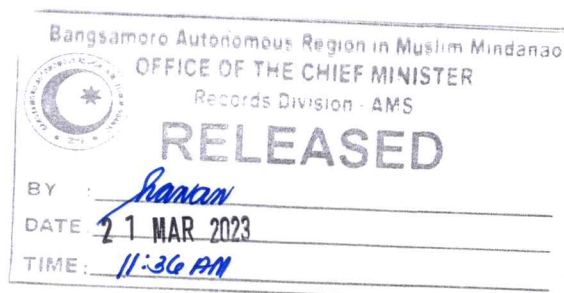
For information, guidance, and **compliance**.

By Authority of the Chief Minister
AHOD B. EBRAHIM

ABDULRAOF A. MACACUA
Senior Minister



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By: DMN

Date: 21 MAR 2023

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