



Republic of the Philippines  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**OFFICE OF THE CHIEF MINISTER**

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

**MEMORANDUM**

Order No. 019 *gsh*  
Series of 2024

**TO :** ALL OFFICES, SERVICES, DIVISIONS, AND ATTACHED OFFICES UNDER THE OFFICE OF THE CHIEF MINISTER (OCM) Bangsamoro Autonomous Region in Muslim Mindanao

**SUBJECT :** PREPARATION FOR THE DRAFTING OF THE 2025 PROJECTS OF THE ADMINISTRATIVE MANAGEMENT SERVICE-GENERAL SERVICES DIVISION (AMS-GSD)

**DATE :** 04 Rajab 1445 AH | 16 January 2024

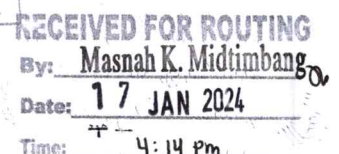
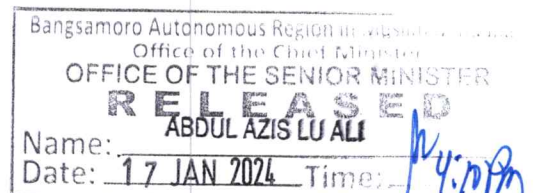
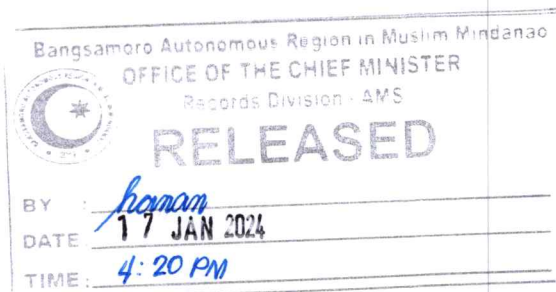
1. In preparation for the drafting of the 2025 projects of the AMS-GSD on the repair and maintenance of the OCM owned buildings (OCM Main, OCM Annex, SKCC, Astanah, ODCM, and Darul-Ifta), all offices, services, and attached offices are directed to submit their concern and/or requests regarding repair and maintenance.
2. The objective is to ensure that all repair and maintenance issues are addressed in the subsequent year.
3. Attached is a copy of the request form.
4. For submission, questions, and/or clarifications, please contact the AMS-GSD at email address [gsd@bangsamoro.gov.ph](mailto:gsd@bangsamoro.gov.ph).

For information and guidance.

**By Authority of the Chief Minister**  
**AHOD B. EBRAHIM**

*ma*  
**ABUNAWAS L. MASLAMAMA**  
Senior Minister

OCM-BARMM AMS-RD  
AAA155780





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**REQUEST FORM**

Office : \_\_\_\_\_  
Direct Contact Person: \_\_\_\_\_  
Concern : \_\_\_\_\_