



Republic of the Philippines  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**OFFICE OF THE CHIEF MINISTER**

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

**MEMORANDUM**

Order No. 1319  
Series of 2024

**TO :** ALL OFFICES, SERVICES, DIVISIONS, ATTACHED AGENCIES, AND SPECIAL PROGRAMS UNDER THE OFFICE OF THE CHIEF MINISTER  
Bangsamoro Autonomous Region in Muslim Mindanao

**SUBJECT :** ORIENTATION ON GSIS, PAG-IBIG, SSS, AND PHILHEALTH MEMBERSHIP AND CONTRIBUTION

**DATE :** 29 Ramadan 1445 AH | 08 April 2024

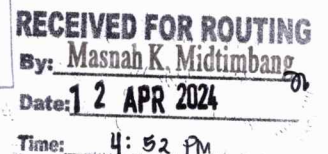
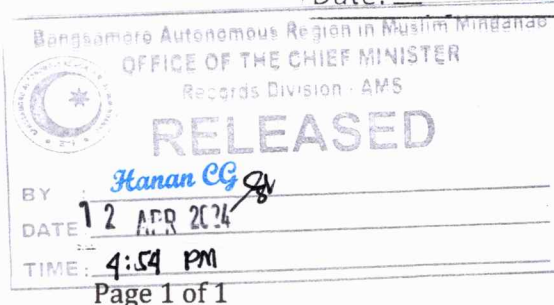
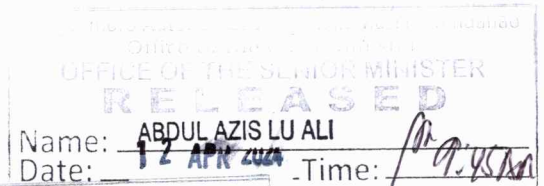
1. The Office of the Chief Minister through the AMS-Human Resource Management Division (HRMD), will conduct an **“Orientation on GSIS, Pag-Ibig, SSS, and Philhealth Membership and Contribution”** on **07 May 2024, 8:00 a.m. to 4:25 p.m.** at the **Shariff Kabunsuan Cultural Center (SKCC), Cotabato City.**
2. Hence, all offices, services, divisions, attached agencies, and special programs are directed to **submit the names of their participants** to the aforesaid activity.
3. Further, participants must submit an accomplished Learning and Development (L&D) Request form to the AMS-HRMD at least three (3) days before the orientation.
4. Attached are the slots allotted per office and the programme.
5. For questions and/or other clarifications, please contact the AMS-HRMD through Ms. Jehanna S. Abdul of the AMS-HRMD at (064) 421-9968.

For **compliance.**

**By Authority of the Chief Minister**  
**AHOD B. EBRAHIM**

  
**ABUNAWAS L. MASLAMAMA**  
Senior Minister

OCM-BARMM AMS-RD  
AAA158285





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<b>NO.</b>	<b>OFFICE/DIVISION</b>	<b>SLOT/S</b>
1.	Office of the Senior Minister	10
2.	Office of the Cabinet Secretary	10
3.	Office of the Chief of Staff	10
4.	OCM-Immediate Staff	5
5.	ODCM-Mainland Provinces	10
6.	ODCM-Island Provinces	10
7.	Office for Other Bangsamoro Communities	10
8.	Information and Communications Office	10
9.	Peace, Security, and Reconciliation Office	10
10.	Internal Audit Office	10
11.	Legal and Legislative Liaison Office	10
12.	Technical Management Service-Office of the Director	10
13.	Technical Management Service-Planning and Management Division	10
14.	Technical Management Service-Research and Development Division	10
15.	Administrative Management Service-Office of the Director	10
16.	Administrative Management Service - Human Resource Management Division	10
17.	Administrative Management Service - Records Division	10
18.	Administrative Management Service - Property and Supply Division	10
19.	Administrative Management Service - General Services Division	20
20.	Finance Management Service-Office of the Director	5
21.	Finance Management Service - Accounting Division	10
22.	Finance Management Service - Budget Division	10
23.	Finance Management Service - Cash Division	10
24.	Procurement Service	10
25.	Intelligence and Security Service	15
26.	The Clinic	5
27.	Bangsamoro Liaison Office of the Metro Manila	5
28.	Bangsamoro Library and Archives	10
29.	Office of the Wali of Bangsamoro	10
30.	Bangsamoro Board of Investments (BBOI)	10
31.	Bangsamoro Information Office (BIO)	10
32.	Office for Settler Communities (OSC)	10
33.	Bangsamoro Darul-Ifta' (BDI)	9
34.	Bangsamoro Information and Communications Technology Office (BICTO)	9
35.	Tulong Alay sa Bangsamorong Nangangailangan (TABANG)	9
36.	Kapayapaan sa Pamayanan (KAPYANAN)	9
37.	Ayudang Medical Mula Sa Bangsamoro (AMBAG)	9
38.	Marawi Rehabilitation Program (MRP)	9
39.	Support to Local and Moral Governance (SLMG)	9
40.	Strengthening Access Livelihood Assistance for Marginalized Bangsamoro (SALAM)	9





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**ORIENTATION ON GSIS, PAG-IBIG, SSS, AND PHILHEALTH  
MEMBERSHIP AND CONTRIBUTION**

Shariff Kabunsuan Cultural Center (SKCC), Cotabato City

07 May 2024 | 8:00 AM — 4:30 PM

PROGRAMME

TIME	ACTIVITY	PERSON-IN-CHARGE
7:30 AM — 8:00 AM	Registration	All Participants
8:00 AM — 8:05 AM	Invocation	<b>HAMDI Z. ABDULSAMAD</b> <i>Administrative Aide VI,</i> AMS-Human Resource Management Division
8:05 AM — 8:15 AM	Singing of the National Anthem and the Bangsamoro Hymn	VTR
8:15 AM — 8:25 AM	Welcome Remarks	<b>NARCISA D. MACOG</b> <i>Director III, Administrative Management Service</i>
8:25 AM — 8:35 AM	Inspirational Message	<b>ABUNAWAS L. MASLAMAMA</b> <i>Senior Minister</i>
8:35 AM — 8:45 AM	Overview of the Orientation	<b>NUR-AISHA C. PACASEM</b> <i>Supervising Administrative Officer, AMS-Human Resource Management Division</i>
8:45 AM — 10:15 AM	Session 1	GSIS Representative
10:15 AM — 11:45 AM	Session 2	PAG-IBIG Representative
11:45 AM — 12:00 NN	Open Forum	All Participants
12:00 NN — 1:00 PM	Lunch Break	All Participants
1:00 PM — 2:30 PM	Session 3	SSS Representative
2:30 PM — 4:00 PM	Session 4	PhilHealth Representative
4:00 PM — 4:15 PM	Open Forum	All Participants
4:15 PM — 4:25 PM	Closing Remarks	<b>WINDEL P. DIANGCALAN</b> <i>Director III, Technical Management Service</i> <i>Chairperson, Personnel Development Committee</i>