

Bangsamoro Autonomous Region in Muslim Mindanao OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM Order No. 2 2 Series of 2024

TO

ALL HEADS OF OFFICES, DIVISIONS, SPECIAL PROGRAMS,

AND ATTACHED AGENCIES UNDER THE OFFICE OF THE

CHIEF MINISTER

Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT

SUBMISSION OF THE PERFORMANCE EVALUATION FORM OF

CONTRACT OF SERVICE PERSONNEL

DATE

20 Dhu'l-Hijjah 1445 AH | 26 June 2024

- 1. Pursuant to Memorandum Order No. 0661, Series of 2021 with the subject "Performance Evaluation Form (PEF)", you are hereby **directed to accomplish the PEF of your Contract of Service Personnel (COSP)**.
- 2. The PEF shall serve as a tool for official documentation of employee performance for the preceding semester i.e. January to June 2024, thereby making it a basis for COSP's contract renewal.
- 3. Pursuant thereto, the duly accomplished PEF shall be submitted to the Office of the Senior Minister (OSM) on **July 5, 2024**. Contract renewal shall be acted upon only if PEFs are submitted.
- 4. For questions and/or clarifications, please contact Ms. Czareena U. Paguital at 09190038422.

For **strict compliance**.

By Authority of the Chief Minister AHOD B. EBRAHIM

ABUNAWAS L. MASLAMAMA
Senigr Minister 9





