



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Circular No. **11** *sqw*
Series of 2024

TO : **ALL MINISTRIES, OFFICES, AND AGENCIES**
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : **DIGITAL SERVICES CARAVAN**

DATE : **28 Rabi-ul-Awwal 1446 AH | 01 October 2024**

1. The Bangsamoro Information and Communications Technology Office (BICTO) will be conducting the **Digital Services Caravan** that aims to provide free licenses for Office 365 to all ministries, offices, and agencies. Additionally, the Adobe Creative Cloud – All Apps licenses will be exclusively offered to all ministries' Information Officers and Communication Officers. The Caravan will also include basic knowledge transfer and setups to help optimize work processes, improve collaboration, and boost productivity across government offices.
2. With this, all ministries, offices, and agencies are requested to send **one (1) Permanent Personnel**, preferably an Information Officer, to attend and participate in the said caravan on **October 08, 2024**, from **9:00 AM to 4:30 PM** at **BICTO's ICT Literacy and E-Governance Center, 8Z Building, Gov. Gutierrez Avenue, Cotabato City**.
3. All participants are required to bring their office-issued ID and completed **ICT Technical Assistance Form V2**. The form can be accessed and downloaded through the following link or QR Code:



<https://shorturl.at/pjACK>

4. For queries and any related concerns, contact Mr. Sherhan U. Abas at 09664210429 or email at isdms@bicto.bangsamoro.gov.ph.

For information and compliance.

By Authority of the Chief Minister
AHOD B. EBRAHIM


ABUNAWAS L. MASLAMAMA
Senior Minister 

OCM-BARMM AMS-RD
AAA168753



Bangsamoro Autonomous Region in Muslim Mindanao
Office of the Chief Minister
OFFICE OF THE SENIOR MINISTER
RELEASED
Name: ABDUL AZIS LUALI
Date: 03 OCT 2024 Time: 3:35 PM

Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER
Records Division - AMS
RELEASED
BY: BHAI ELHAM
DATE: 03 OCT 2024
TIME: 4:05 PM

ANNEX A

SCHEDULE OF MINISTRIES, OFFICES, AND AGENCIES

BICTO ICT Literacy and E-Governance Center

October 08, 2024

Digital Services Caravan	
Schedule	Office
9:00 AM - 11:30 AM (Morning)	Office of the Senior Minister
	Office of the Chief of Staff
	Office of the Cabinet Secretariat
	Bangsamoro Attorney General's Office
	Internal Audit Office
	Information and Communications Office
	Legal and Legislative Liaison Office
	Office for Other Bangsamoro Communities
	Peace, Security, and Reconciliation Office
	Technical Management Service
	Administrative Management Service
	Finance and Management Service
	Bangsamoro Liaison Office in Metro Manila
	Bangsamoro Library and Archives
	Bangsamoro Sports Commission
	Bangsamoro Women Commission
	Bangsamoro Commission for the Preservation of Cultural Heritage
	Bangsamoro Youth Commission
	Bangsamoro Human Rights Commission
	Office of the Wali of Bangsamoro
1:30 PM - 4:30 PM (Afternoon)	Ministry of Finance and Budget and Management
	Ministry of Agriculture, Fisheries and Agrarian Reform
	Ministry of Basic, Higher and Technical Education
	Ministry of Environment, Natural Resources and Energy
	Ministry of Human Settlements & Development
	Ministry of Indigenous Peoples' Affairs
	Ministry of the Interior and Local Government
	Ministry of Health
	Ministry of Labor and Employment
	Ministry of Science and Technology
	Ministry of Transportation and Communications
	Ministry of Public Order and Safety
	Ministry of Public Works
	Ministry of Social and Services Development
	Ministry of Trade, Investments and Tourism
	Bangsamoro Planning and Development Authority
	Bangsamoro Pilgrimage Authority
	Development Academy of the Bangsamoro
	Cooperative and Social Enterprise Authority
	Bangsamoro Board of Investments
Bangsamoro Information Office	
Office for Settler Communities	
Bangsamoro Darul-Ifta'	