

Republic of the Philippines Bangsamoro Autonomous Region in Muslim Mindanao

OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Order No. <u>3 **0** 6</u> Series of 2024

TO

:

ALL OFFICES, SERVICES, ATTACHED OFFICES, and SPECIAL

PROGRAMS

Office of the Chief Minister

Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT

- 1

PHYSICAL COUNT OF PROPERTY, PLANT, AND

EQUIPMENT

DATE

08 Rabi-ul-Awwal 1446 AH | 12 September 2024

- 1. Pursuant to Section 5.1 of COA Circular No. 2020-006 dated January 31, 2020¹, the Inventory Committee of the Office of the Chief Minister will conduct a **Physical Count of Property, Plant, and Equipment (PPE)** on **September 23 to October 9, 2024.**
- 2. Anent this, all offices, services, attached offices, and special programs are hereby directed to participate in the said activity during their respective schedules (see attachment).
- 3. In addition, all offices, services, attached offices, and special programs of the Office of the Chief Minister are directed to prepare a **List of PPE** found in their offices and **submit the same to the AMS Property and Supply Division on or before September 18, 2024.**
- 4. For questions and other related concerns, contact Ms. Rasdia A. Mokamad at 09178331793 or email at psd@bangsamoro.gov.ph.

For information and compliance.

By Authority of the Chief Minister AHOD B. EBRAHIM







¹ Section 5.1 of COA Circular No. 2020-06 provides that each government agency shall conduct physical count of all its PPE, whether acquired through purchase or donation, including those constructed by administration and found at station.

RECEIVED FOR ROUTING

MAROUF U. MIDTIMBANG **

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Bangsamoro Autonomous Region in Muslim Mindanao OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

SCHEDULE OF PHYSICAL COUNT OF PROPERTY, PLANT, AND EQUIPMENT (PPE)

Bangsamoro Liaison Office in Metro Manila (BLOMM) Land located at Cabatangan, Zamboanga City September 25, 2024 Land for KAPYANAN located at Tamontaka 1, Cotabato City Land for KAPYANAN located at Barrio Rebuken, Sultan Kudarat, Maguindanao Land located at Barrio Panicupan, Pikit, North Cotabato AMS-General Services Division (AMS-GSD) Cotober 02, 2024, 8:00 AM to 10:00 AM Procurement Service (PS) Cotober 02, 2024, 1:00 PM to 5:00 PM October 02, 2024, 1:00 PM to 5:00 PM October 02, 2024, 1:00 PM to 10:00 AM Internal Audit Office (IAO) Cotober 02, 2024, 1:00 PM to 5:00 PM Bangsamoro Information and Communication Technology October 02, 2024, 1:00 PM to 10:00 AM Internal Audit Office (IAO) Cotober 02, 2024, 1:00 PM to 5:00 PM October 02, 2024, 1:00 PM to 3:00 PM Bangsamoro Information Office (BIO) October 02, 2024, 1:00 PM to 3:00 PM Bangsamoro Information Office (BIO) October 02, 2024, 1:00 PM to 3:00 PM Bangsamoro Information Office (BIO) October 03, 2024, 08:00 AM to 10:00 AM AMS-General Services Division (AMS-GSD) @ SKCC October 03, 2024, 1:00 PM to 3:00 PM Bangsamoro Library and Archives (BLA) October 03, 2024, 1:00 PM to 3:00 PM Bangsamoro Board of Investments (BBA) October 03, 2024, 1:00 PM to 3:00 PM Office of the Senior Minister (OSM) October 03, 2024, 1:00 PM to 5:00 PM Office of the Senior Minister (OSM) October 03, 2024, 1:00 PM to 5:00 PM AMS-Record's Division (AMS-RD) October 03, 2024, 1:00 PM to 5:00 PM Office of the Senior Minister (OSM) October 03, 2024, 1:00 PM to 5:00 PM Office of the Senior Minister (OSM) October 03, 2024, 1:00 PM to 5:00 PM October 07, 2024, 1:00 PM to 5:00 PM October 08, 2024,	Offices/Services/Attached Agencies/Special Programs	Schedule
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Information and Communications Office (ICO) Office of the Cabinet Secretary (CabSec) Immediate Staff of the Chief Minister (ISCM) Office of the Chief of Staff (OCOS) Office of the Wali of Bangsamoro Kapayapaan sa Pamayanan (KAPYANAN) Office for Other Bangsamoro Communities (OOBC) Bangsamoro Darul-Ifta (BDI) October 07, 2024, 1:00 PM to 5:00 PM October 08, 2024, 10:00 AM to 12:00 NN October 08, 2024, 1:00 PM to 3:00 PM October 08, 2024, 1:00 PM to 3:00 PM	FMS-Cash Division	October 07, 2024, 3:00 PM to 5:00 PM
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Office for Other Bangsamoro Communities (OOBC) October 08, 2024, 1:00 PM to 3:00 PM October 08, 2024, 3:00 PM to 5:00 PM	Office of the Wali of Bangsamoro	October 08, 2024, 8:00 AM to 10:00 AM
Bangsamoro Darul-Ifta (BDI) October 08, 2024, 3:00 PM to 5:00 PM	Kapayapaan sa Pamayanan (KAPYANAN)	October 08, 2024, 10:00 AM to 12:00 NN
		October 08, 2024, 1:00 PM to 3:00 PM
Support to Local Moral Governance (SLMG) October 09, 2024, 8:00 AM to 10:00 AM	Bangsamoro Darul-Ifta (BDI)	October 08, 2024, 3:00 PM to 5:00 PM
	Support to Local Moral Governance (SLMG)	October 09, 2024, 8:00 AM to 10:00 AM

Bangsamoro Information and Communication Technology	October 09, 2024, 10:00 AM to 12:00 NN	
Office (BICTO) @ 8Z Building		
Project-TABANG	October 09, 2024, 1:00 PM to 5:00 PM	
Ayudang Medikal mula sa Bangsamoro Government	October 09, 2024, 8:00 AM to 09:00 AM	
(AMBaG)		
Intergovernmental Relations Secretariat Office (IGRSO)	October 09, 2024, 09:00 AM to 10:00 AM	
Marawi Rehabilitation Program (MRP) Sub-Office	October 09, 2024, 10:00 AM to 11:00 AM	
Office for Settler Communities (OSC)	October 09, 2024, 1:00 PM to 03:00 PM	
Note: The schedule of inventory may change during the course of the physical count.		